Performing arts centre

SOLAR PV PROJECT 2021

*Patterson river secondary college*

*SCHOOL COUNCIL REQUEST FOR QUOTATION*

**Patterson River Secondary College**

**Solar PV and Battery Project RFQ 1903**

**Reference Number:** 1903

**Submission Details:** Closing Time:

 Place of Lodgement: patterson.river.sc@edumail.vic.gov.au

 Copy sent to: daniel.dew@education.vic.gov.au

 **INVITEE RESPONSE**

**Reference Number:**

**RFQ Title:**

**Supplier Details**

Trading Name:

Registered Name:

ABN: ACN:

Address:

Small to Medium Enterprise: Small: **[ ]**  Medium: **[ ]**  Large: **[ ]**

Authorised Retailer with Victorian Government’s Solar Homes: Yes: **[ ]**  No: **[ ]**

Signatory with Clean Energy Council’s Retailer Code of Conduct Yes: **[ ]**  No: **[ ]**

*Note: Small to Medium Enterprises (SMEs)**are defined as firms with less than 200 full time equivalent employees. Under 20 full time equivalent employees is defined as Small, 20-199 full time equivalent employees is defined as Medium and 200 plus full time equivalent employees is defined as Large.*

**Contact Details**

Contact Person:

Role:

Telephone: Mobile:

Email:

I/We offer to supply the goods and/or services specified in this RFQ; at the fees/charges specified; within the agreed period; under the terms and conditions included and any special conditions as may be specified.

Signature:

Name:

Date:

**Invitee Response to Request for Quote**

The Quote should include:

* 1. An overview of how you will meet the specification requirements
	2. Details of your knowledge and previous experience relevant to the required procurement
	3. Detail of your business’s resources and systems to support the delivery of the required procurement. Include names and qualifications of staff; be specific about their role in the delivery of the procurement
	4. Details of any value adding factors
	5. Responses to the selection criteria
	6. Pricing Schedule
	7. Timing schedule, that includes a target completion date and an absolute and final deadline for completion.
	8. Declaration of any conflict of interest (potential or real) and how this may be managed
	9. Detail your financial capability to deliver the goods or services
	10. Details of your professional insurances held
	11. Any other relevant information